

**MANAGER / ASSISTANT MANAGER,  
PROJECT & BUSINESS DEVELOPMENT**

We invite suitable candidate for the following position : -

Company : Bina Puri Properties Sdn Bhd  
Position : Manager / Assistant Manager, Project & Business Development  
No. of Vacancy : 1

Requirements / Responsibilities :

- 1) Degree in relevant fields or equivalent (Architectural / Civil Engineering / Business / Marketing);
- 2) Minimum 5 years working experiences in sector construction and property;
- 3) Good in verbal and written communication skills;
- 4) Ability to plan and manage projects;
- 5) Conducts site analysis, market studies and competitive survey to recommend viability of a project;
- 6) Develops project concepts based on site features, market findings, and directive from Management;
- 7) Develops detailed feasibility studied through the preparation of project costings and cash flow studies;
- 8) To lead a team of consultants of various Architects, Engineers and other professional at the preliminary, conceptual, planning & design stages of building projects;
- 9) Coordination and monitoring consultants and contractors to ensure effective execution and timely completion of projects;
- 10) Review and check the submission drawings and documentations to ensure all the specifications and requirements are met;
- 11) Liaison with relevant local authorities other statutory agencies and utilities/service providers on progress/status of plan and amendment approvals, land matters and utilities matters.

Those interested, please write in / contact HR Department.

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