



BINA PURI GROUP OF COMPANIES

VACANCY NOTICE

Top Urgent!

We invite suitable qualified candidates for the following position :

Company : STAR EFFORT SDN BHD
Position / Level : **BUILDING MANAGER**
No. of Vacancy : 1

Requirements / Responsibilities :

- Possess a Bachelor Degree in Real Estate / Property Management or equivalent.
- Minimum 5 years experience in related field.
- Good team player, dedication and commitment.
- Manage all aspects of assigned properties ie. operation, building maintenance, licenses/permits, safety & security, cleanliness etc.
- Maintain a positive and productive relationship with all parties.
- Resolving complaints, problems, and requests from building tenants.
- Collect receivable accounts and handle operating expenses.

Interested candidates are kindly requested to write / call to respective HR Department.
Tel. No. : 03-6136 3333 Email : norjazliana@binapuri.com.my