

Job title	<i>Project Manager</i>
Reports to	<i>General Manager</i>

We are a progressive investment holdings company listed on the Kuala Lumpur BURSA Main Board. In line with our expansion program, we wish to invite dynamic candidates for the following position.

PROJECT MANAGER

Job purpose

We are looking for incumbent with solid Project Management background to support our business growth plan. We are expecting to meet a self-motivated, positive, client focused team player who willingly accepts challenges.

This is a key role to the growth of the company's performance and reputation with very good potential for further career development. Remuneration will commensurate with qualification and experience.

Principal Responsibilities

Reporting to the General Manager and responsible for leading the site project team, controlling scope, budget, planning, resource assignment, reporting and day-to-day management of project.

Key responsibilities:

- Full responsibility of project from planning and design, through to project execution and completion.
- Study and make certain all engineering and construction methods are feasible.
- Accountable for the financial and technical success of a project.
- Establish project organization and staffing, work schedules and procedures, construction programmes and targets.
- Managing site daily operations, procurement activities, project cost according to budget and rectifying any variances.
- Review project progress weekly and initiate necessary remedial action to maintain and increase project performance.
- Weekly reporting according to Management's guideline.
- Working closely with clients and project stakeholders; and to coordinate and negotiate requirements between clients, consultants, subcontractors and authorities.
- Ensure compliance of the contractual obligations and requirements in order to minimize or mitigate risk. And also to ensure compliance to all relevant authorities' requirements.
- Implement and maintain company's QSHE requirements whilst ensuring total compliance to the system.

- Develop a competent Project Team to drive the Group's business growth and support on operational needs.

Qualifications / Requirements (Technical Attributes/Desirable Experience)

- Minimum 15 years' experience in a similar role is desirable; with at least 5 years' site experience in project management/construction management.
- Candidate must possess at least Degree in Architecture/Civil & Structural/Quantity Surveying or relevant construction related discipline registered with respective professional body.
- Well-versed in Microsoft Project and Primavera software.
- Solid knowledge in Construction Contracts, Project and Risk Management.
- Masterful at costing, procurement and negotiation; possess strong sense and knowledge in prevailing market prices of construction works and building materials.
- Experience of working in a fast-paced office environment.
- Flexible and positive attitude to cope with a variety of duties which may be required at short notice.
- A strategic thinker with strong interpersonal, verbal and written communication skills.
- A proactive problem solver and highly practiced in discretion and confidentiality.
- Excel working under pressure to meet tight deadlines.
- Dynamic candidates who are highly motivated team player with commendable people leadership skills and good client relationship management.

Interested candidates are kindly requested to write / call to respective HR Department.
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